

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: FIELDWORK III

Course No.: CCW 338-13

Program: CHILD AND YOUTH WORKER

Semester: FOUR (extended) - 320 hours

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New: _____ Revision: X

Approved: K DeRosario
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Fieldwork III (CCW 338)
CCW Faculty

NATURE OF COURSE

This is the third level of field placement in the Child and Youth Worker Program. It is designed to further the student's practical CYW training.

PREREQUISITE

Successful completion of Fieldwork II, as well as second year academic courses, and permission of the CYW faculty.

OBJECTIVES

1. Further development of the student's practical skills, as per DACUM/CYW evaluation form outline.
2. Develop skills of self-evaluation.
3. Develop ability to evaluate own work and attitude in specific situations and specific interactions.
4. Further develop the ability to integrate knowledge and theory with practical work.
5. Further develop professional skills and attitudes in relation to resolution of treatment concerns or interactions concerns.
6. Develop a full understanding of the workings of the particular agency in which the student is placed.

REQUIREMENTS

Fieldwork III is a placement in a residential treatment center. Of necessity this placement occurs at either the Sudbury-Algonia Hospital or Cecil Facer Youth Center. Students are divided according to interest area and developmental needs. The faculty will make the decision of who goes where, but considerable student input will assist in this decision.

At the beginning of the placement the students are to develop personal and professional performance objectives, with the assistance of the instructor. The CYW DACUM as represented in the fieldwork evaluation form is the model used for this goal planning process. The goals are monitored by the student, the instructor, and the agency supervisor throughout the placement.

The student, the instructor, and the agency supervisor will strategize and develop placement work experiences which will enable the students to reach their objectives. These experiences are monitored and modified throughout the placement.

Students must complete all assignments provided by the Agency Field Supervisor.

Fieldwork III (CCW 338)
CCW Faculty

Students must maintain a weekly "diary" on their progress through the placement. Space for this is provided in the fieldwork evaluation form.

Regular meetings between the instructor and the student, and usually including the agency supervisor, will afford the opportunity to monitor the individual student's progress, as well as to teach and discuss other issues related to the particular student's placement. Where circumstances allow, the instructor will be prepared to demonstrate such things as, treatment methodologies, methods of professional conduct, or instruct in such areas as intra-agency functioning. Again, the focus is on facilitating learning at the individual student's level.

EVALUATION

- a) There will be a mid-placement progress report, and a final placement evaluation. Each student will have considerable input into their own progress report and evaluation. The agency supervisor and the instructor will have considerable input as well. The evaluation will encompass the student's achievement of objectives, as well as their process of achievement and performance.

The College's format will be used for both the mid-placement progress report and the final evaluation. Each student will be fully aware of what is in their evaluations. The instructor then gathers this information and assigns a final grade.

- b) Toward the end of the placement each student will be required to write a "Field Placement Review". The outline for this is attached. This is to be submitted to the instructor and the agency supervisor prior to the student's last day of placement. This will be considered by the instructor in the final assignment of grade, along with the evaluations.

ADDITIONAL NOTES

1. Students are expected to observe the CYW Placement Policies. Each student will receive a copy of these at the start of the placement.
2. Students are expected to read the "Professional Obligations", attached to this outline.

Fieldwork III (CCW 338)
CCW Faculty

FIELD PLACEMENT REVIEW

The student will submit a written report on his/her placement. The paper should be thorough and developed along these guidelines:

- the functions, jobs, assignments you did, and the expectations of you by the agency, as you saw it
- was the placement worthwhile, challenging, educational, stressful, demanding, etc. How? (describe)
- How could the placement experience be improved for a CYW student?
- Comment on the supervision you received - was it adequate? motivating? challenging? supportive? etc. How might it be improved for a CYW student?
- Is there any advice you wish to give to the agency about the way they do things, run their programs, etc.? Do you see any ways by which they could improve their service delivery?

PROFESSIONAL OBLIGATIONS

1. To regard the welfare of the individuals, the group and the community you serve as your primary professional duty.
2. To hold yourself personally responsible for your professional conduct.
3. To be willing always to increase your professional competence and to willingly share knowledge with others in your profession.
4. To strive to support the further development of your profession by participating to the best of your ability in related professional associations and activities.
5. To work cooperatively with other persons having regard for their areas of competence.
6. To use care in expressing views on the findings, opinions and professional conduct of colleagues, confining such comments to matters of fact and matters of his own knowledge.
7. To respect the privacy, dignity and other rights of clients.
8. To use in a responsible manner information received in the course of professional relationships.

Following are a number of rules pertaining to the student's relationship to the field placement location he or she will be working in. It is imperative that each student comprehend fully and follow closely these rules so as to get the maximum educational value from his or her field placement experience.

1. Find out all you can about your field placement setting, its policies, functions, and general philosophy taking care to ask pertinent questions.

Fieldwork III (CCW 338)
CCW Faculty

2. Find out your designated role at your placement location and follow it well. Remember, you are not on field placement in the capacity of diagnosticians but as students to follow through on the instruction of the field contact personnel. New approaches to your assignments must first be approved by the field contact person.
3. Do not be afraid to ask the staff for guidance. Do not plunge into something you know nothing about.
4. Be polite, courteous and attentive. Remember, you are there to learn, observe, and work.
5. Try to avoid premature judgment on the program carried out by a specific field placement setting. Remember you are a student learning and not someone there to assess the relative merits of the program. Be careful about being openly critical. Concerns of the service delivery can be discussed in the confidence of the supervision meeting, or with the instructor.
6. Dress and personal deportment are according to acceptable norms of the placement setting.
7. Be willing to share any pertinent information you have learned in the setting with the staff who work there.
8. Any problems encountered in your field placement should be taken to your field work supervisor. Never confront the staff and the problem in front of clients - wait for a private, appropriate time. Be diplomatic!
9. Make sure you are always on time for your placement and contact the field work supervisor and the field placement well in advance if it is necessary for you to be absent.
10. Remember, that the experiences you have in your field placement are part of a learning experience and are to be held in the strictest confidence. The students will not discuss cases with others who have no direct relationships to the client. This is applied to other staff within your field placement as well as outside. At the field placement keep your records and correspondence in a confidential manner.
11. Always complete all assignments that you must do while at field work.